

Orienteering Risk Assessment- Green Beret 2024

This activity risk assessment must be read in conjunction with the HCSC General site risk assessment and Green Beret event risk assessment.



Name of activity, event, and location	Green Beret Orienteering - 16 th November 2024 Hertfordshire Scout Activity Centres- Tolmers Activity Centre	Date of risk assessment	October 2024	Name of person doing this risk assessment	Iain Brunt Course Manager Reviewed by: Doug Stack ACM HCSC Katy Pearce EM HCSC
		Date of next review	November 2024		

Hazard - what could go wrong?	Who is at risk?	Assessment of risk	Control measures in place	Remaining risk using control measures
Inclement weather.	All on course	High	<ul style="list-style-type: none"> Please refer to the HCSC general site risk assessment and Green Beret event risk assessment as appropriate. In any incidence of severe weather, advice will be to evacuate all personnel off the course to the start/finish or pre-arranged evacuation points, and return to camp, with further actions agreed by the event management team. 	Low
Safeguarding.	All on course	Medium	<ul style="list-style-type: none"> Please refer to the HCSC general site risk assessment and Green Beret event risk assessment as appropriate. All members of the orienteering team on the course will be in pairs unless directed by the course manager due to extenuating circumstances. All members of the orienteering team on the course will have a green arm band on their person or rucksack to identify them as being part of Green Beret, they will also have the Green Beret ID lanyard on them. All participants will be given directions about the orienteering team members and how to identify them. The course is set inside Tolmers Activity Centre so there should not be members of the public on the course. If there are members of the public, participants will be briefed to have no interaction and report the issue to a member of the orienteering team. Participants will be briefed to stay together as a team. 	Low
Pedestrian impact from a vehicle.	All on course	High	<ul style="list-style-type: none"> Please refer to the HCSC general site risk assessment and Green Beret event risk assessment as appropriate. The only need to use transport will be to drop and collect equipment to the course start/finish line. Course manager responsible to facilitate this. 	Low
Medical emergency.	All on course	Medium	<ul style="list-style-type: none"> Please refer to the Green Beret event risk assessment as appropriate. All members of the orienteering team on the course have basic first aid with the ability to deal in the first instance. Extensive first aid kit available at the course start/finish line. Further assistance will be called from additional onsite first aid team including paramedic led medical support if required. Evacuation points have been identified on the course and ambulance will be directed by site staff. The course manager will take the lead on any medical emergency on the course. 	Low

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Clients with additional abilities/pre-existing health issues.	All on course	Low	<ul style="list-style-type: none"> Please refer to the Green Beret event risk assessment as appropriate. 	Low
Unauthorised use of radio communication.	All radio operators	Low	<ul style="list-style-type: none"> Please refer to the Green Beret event risk assessment as appropriate. 	Low
Exposure.	All on course	Medium	<ul style="list-style-type: none"> Please refer to the Green Beret event risk assessment as appropriate. If correct clothing is not worn and members of the orienteering team feel that this is putting the team at increasing risk for exposure then the team will be walked off the course and group leader contacted as appropriate. Extra water will be at start/finish line if required. 	Low
Inexperience of those staffing the course and competing in the course.	All on course	Low	<ul style="list-style-type: none"> The course manager to assure themselves that members of the orienteering team are capable of running the course and can use maps and compasses. The course setting team to have knowledge that the participants are of Scout age and may not have used a map before or walked for 40 minutes. The course is to be set at an achievable for scouts throughout the age bracket to make sure it is challengeable to all. At any stage, if anyone doubts a team or one of its members ability to safely participate in an activity, this must be notified to relevant managers immediately. Appropriate action can then be taken. Group leaders must ensure pre training has taken place with all young people participating. 	Low
Inadequate competitor equipment.	Participants	Medium	<ul style="list-style-type: none"> All teams will have a specific kit list of equipment to be carried and this will be examined as part of a briefing process. Group leaders must ensure all young people have the appropriate kit. Equipment for emergencies i.e. foil blankets, sleeping bags will be at start/finish line. 	Low
Incorrect information issued to participants.	Participants	Low	<ul style="list-style-type: none"> All information issued to those competing on the course will be explained in full prior to the team starting the course. Information about the course will be sent out prior to the event to the group leaders of the participants. A check will be made to ensure that the correct maps and checkpoint lists are issued. 	Low
Poor radio communication.	All on course	Low	<ul style="list-style-type: none"> During the days leading up to Green Beret the necessary activities will take place to ensure adequate radio communication can be achieved across the course. As a final resort, the mobile telephone numbers of all key personnel will be known and used to establish communication if possible. Mobile phone reception is usually good across the course. 	Low

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Missing or delayed teams.	Participants	Medium	<ul style="list-style-type: none"> All teams will be briefed before the competition on actions to take in the event of becoming lost. All teams will be tracked during the competition by the orienteering team. The teams will be checked onto the course at the start and checked off the course at the finish. If any team is over the forty minutes then members of the orienteering team at the start/finish will notify the members of the orienteering team out on the course who will carry out a search of their designated area for that team. This information will be used to review the progress of the competition and to assist with any co-ordinated search that may be necessary should a team fail to check in by their appointed time. Members of the orienteering team at the start/finish line will note where members of the orienteering are on the course and direct the search through the woods for the team. The event management team will be notified about the team missing by the course manager and if the team is not located within the next 30 minutes a plan of action will be discussed. If necessary, the emergency services will be called. 	Low
Group separation.	Participants	Medium	<ul style="list-style-type: none"> Please refer to the HCSC general site risk assessment and Green Beret event risk assessment as appropriate. Members of the orienteering team to remind teams to stay together if they are drifting apart. All teams will be briefed before the competition on actions to take in the event of becoming lost. All teams will be tracked during the competition through information gathered by the orienteering team at regular intervals. This information will be used to review the progress of the competition and to assist with any co-ordinated search that may be necessary should a team fail to check in by their appointed time. If necessary the emergency services will be called. 	Low
Walking on road/crossings	All on course	Low	<ul style="list-style-type: none"> There are no roads or crossings on the course. To get to the start finish teams may need to cross or walk on the car park or road inside Tolmers. All teams will be in company with their own leaders and it is their responsibility to marshal their own teams to the start/finish. The participants will be briefed that they do not need to cross any roads whilst on the course and they must not as they then would be leaving the course. No team is to leave the start/finish line back to their campsite unless accompanied by their own leader. 	Low
Stream crossings.	All on course	Low	<ul style="list-style-type: none"> There are a few streams inside Tolmers. Should the water levels rise significantly and streams become very active then the course manager will make the decision whether a part of the course needs to be set as out of bounds or the whole course needs to be abandoned. All participants will be informed about only crossing the streams at a purpose-built crossing only and to take care and to not mess about near these crossings and streams. The competitors will be briefed that they do not need to cross any fences whilst on the course and they must not as they then would be leaving the course. There will be members of the orienteering team active around the crossing point at all times during the competition. 	Low

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Darkness	All on course	Medium	<ul style="list-style-type: none"> On the date of the competition the sunrise is set as 0722 hours and the sunset is set as 1608 hours. No team will start the course before 0800 hours giving them time to walk to the start/finish from their campsite and then be briefed and mark their maps in daylight. The last team on the course will be at 1520 hours which will give them 40 minutes on the course and 8 minutes extra in day light. If the last 6 teams are in need of support to finish on time then this will be given by the orienteering team. The orienteering team will carry torches and if necessary the stakes will be left in situ to be pick up the next day to enable the orienteering team to exit the course in daylight. If needed extra lighting can be placed at the start/finish to assist in the setup and pack down of the start/finish. Course manager to arrange if necessary. 	Low
Steep slopes.	All on course	Medium	<ul style="list-style-type: none"> Unsafe areas to be marked on map as out of bounds, orienteering team in vicinity to remind participants of out of bound areas. Participants to be briefed about any steep sections and to take time when on these sections. 	Low

Note: This risk assessment is intended only as a guide to help you complete your own risk assessment document.