

Risk assessment

Name of activity, event, and location	HHEX Green Beret Day and Night Exercise Bases Area/Activities 2024	Date of risk assessment	19/10/2024	Name of person doing this risk assessment	Graham Drabble Reviewed by: Doug Stack ACM HCSC Katy Pearce EM HCSC
		Date of next review	18/11/2024		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<p>A hazard is something that may cause harm or damage. The risk is the harm that may occur from the hazard.</p>	For example: young people, adult volunteers, visitors	<p>Controls are ways of making the activity safer by removing or reducing the risk. For example, you may use a different piece of equipment, or you might change the way you do the activity.</p>	<p>Keep checking throughout the activity in case you need to change what you're doing or even stop the activity.</p> <p>This is a great place to add comments which will be used as part of the review.</p>
General Base Area Hazards	All	<p>Rules and risk assessment have been circulated to all leaders Explorers helping to be briefed on requirements relevant to their role</p>	
General Applicable to HHEX Base area / all bases, not specific to individual base			
Extreme Weather	Explorers Leaders	<p>Explorers running bases to have shelter available to protect against wind/rain Explorers and leaders briefed on appropriate clothing. To be monitored by leaders Drinks and food available Leaders to monitor conditions of YP and other adults on base, will be able to go back to a mess tent for more warming / get changed if seen as overly cold. Bases will be closed if this results in insufficient Explorers to supervise</p>	
Extreme Weather	Scouts	<p>Leader at entrance will monitor queue for signs of Scouts being overly wet/cold and will advise them to get hot drink / return to leaders Leaders / Explorers to monitor Scouts are wearing appropriate clothes (e.g waterproofs in rain etc) and remind them to put them on</p>	



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Guy ropes & other trip hazards	Explorers Leaders Scouts on Bases	<p>Trip hazards to be minimised, site to be kept tidy</p> <p>Where guy ropes are used they will have hazard tape</p> <p>Fencing will be marked with high vis tape</p> <p>Explorers and leaders briefed on behaviour before starting</p> <p>Scouts to be monitored during bases and activities arranged to avoid trip hazards</p> <p>First aid kit on site, leaders present have up to date first aid training</p> <p>Lighting provided for base areas after dark</p>	
Scouts interfering with / stumbling into base area	Scouts	<p>Base area to be fenced off with common entry point</p> <p>Numbers within the base area to be managed by a leader, Scouts only allowed in once there is a base available</p> <p>Queues of idle Scouts monitored by an adult</p>	
People walking / running into fencing	Scouts / Explorers / Leaders	<p>Plastic fencing used where possible particularly near expected thoroughfares.</p> <p>Where rope fences used they will be marked every 1-1.5m with strips of hazard tape to ensure they are visible.</p> <p>Pins and guy ropes marked with hazard tape</p>	
Injuries from not understanding / having explained base rules	Scouts	<p>Bases run by Explorers. Explorers will have been briefed on how the base should be run and have a written set of mandatory instructions be read to each team.</p> <p>Explorers briefed to make sure Scouts have listened and understood and then monitor</p> <p>Leaders to supervise area and be available for questions.</p>	
Safeguarding	Scouts / Explorers	<p>All adults have done mandatory safeguarding</p> <p>Explorer briefing prior to bases opening will include expectations on appropriate behaviour towards Scouts</p>	

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Skiing			
Trips / Falls	Scouts	<p>Area to be kept clear</p> <p>Those not taking part to be kept away</p> <p>Ground condition to be monitored by Explorers running base and overseen by leaders in charge of area; base to be stopped / moved if necessary</p> <p>YP to be reminded of need for sensible behaviour, again monitored by base leaders</p>	
Ski's hit people when carried	Scouts / Explorers / Leaders	<p>Carried below waist height</p> <p>Carried by Explorers / Leaders only, not Scouts. Briefing will stress importance of looking carefully</p>	
Tire Tower			
Lifting Injuries	Scouts / Explorers / Leaders	<p>Lightweight car tires being used</p> <p>Rules to insist moved by 3 Scouts</p> <p>Explorers to roll tires when setting up not carry for long distances</p>	
Balance			
Trips / Falls	Scouts	<p>Area to be kept clear</p> <p>Those not taking part to be kept away</p> <p>Ground condition to be monitored by Explorers running base and overseen by leaders in charge of areas, base to be stopped / moved if necessary</p> <p>YP to be reminded of need for sensible behaviour, again monitored by base leader</p>	
Gutter Run			

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Trips / Falls	Scouts	Area to be kept clear Those not taking part to be kept away Ground condition to be monitored by Explorers running base and overseen by leaders in charge of areas, base to be stopped / moved if necessary YP to be reminded of need for sensible behaviour, again monitored by base leader	
Scout accidentally hits another with guttering	Scouts	Short pieces of guttering used Area to be kept clear Those not taking part to be kept away YP to be reminded of need for sensible behaviour, again monitored by base leader	
Lego			
Trips / Falls	Scouts	Area to be kept clear Ground condition to be monitored by Explorers running base and overseen by leaders in charge of areas, base to be stopped / moved if necessary Not a timed activity so no incentive for Scouts to run	
Hook A Duck			
Scout accidentally hits another with pole	Scouts / Explorers / Leaders	Lightweight canes in use Those not taking part to be kept away YP to be reminded of need for sensible behaviour, monitored by base leader	
What is it?			
No specific Hazards identified			
Milk Crate Challenge			

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Trips / Falls	Scouts	Area to be kept clear Ground condition to be monitored by Explorers running base and overseen by leaders in charge of areas, base to be stopped / moved if necessary Not a timed activity so no incentive for Scouts to run Crates are only around calf height off ground Must not jump between crate	
People hit with crates	Scouts / Explorers	Crates must be passed between members, not thrown	
Marble Run			
Scout accidentally hits another with pole	Scouts / Explorers / Leaders	Lightweight canes in use Those not taking part to be kept away YP to be reminded of need for sensible behaviour, monitored by base leader	
Transport History			
No specific Hazards identified			
Bomber Base			
No specific Hazards identified			
Fire			
Burns	Scouts / Explorers	Fires to be 1 cotton wool ball only Fires on raised fire stand 1 team / stand Water available for any burns	

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Trips / Falls	Scouts	YP to be reminded of need for sensible behaviour, monitored by base leaders Base area to be light	
First Aid			
No specific Hazards identified			
Semaphore			
No specific Hazards identified			
Memory			
No specific Hazards identified			
Sedan Chair			
Falls	Scouts	Chairs carried waist height or lower YP being carried to be sitting on seat YP to be reminded of need for sensible behaviour, monitored by base leaders Warned in advance that deliberate dangerous behaviour (e.g deliberate drops/tipping out etc) will result in scoring zero points Ground condition to be monitored by Explorers running base and overseen by leaders in charge of areas, base to be stopped / moved if necessary Minimum of 4 Scouts to carry chair Explorers to check chair is built per design and knots are good quality before Scout gets on	

Risk assessment

Scout accidentally hits another with pole	Scouts / Explorers / Leaders	Poles to be kept below waist height Carried by 2 Scouts, one each end Those not taking part to be kept away YP to be reminded of need for sensible behaviour, monitored by base leader	
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