


## Risk assessment

|                                       |  |                         |            |   |  |
|---------------------------------------|--|-------------------------|------------|---|--|
| Name of activity, event, and location | Green Beret 2024 – St Albans Bases<br><ul style="list-style-type: none"> <li>Blind knot</li> <li>Buzz wire</li> <li>Water crossing</li> <li>Ball transfer</li> </ul> | Date of risk assessment | 28/10/2024 | Name of person doing this risk assessment | Liam Jackson<br>Reviewed by:<br>Doug Stack<br>ACM HCSC<br>Katy Pearce<br>EM HCSC |
|                                       |  | Date of next review     | Post event |   |  |

| What could go wrong?<br>What hazard have you identified?<br>What are the risks from it?   | Who is at risk? | What are you going to do about it?<br>How are the risks already controlled?<br>What extra controls are needed?<br>How will they be communicated to young people and adults and remain inclusive to all needs?  | Review & revise<br>What has changed that needs to be thought about and controlled?   |
|---|-----------------|--|--|
| <b>Hazard: Cold Weather</b><br><b>Risk: Hypothermia</b>   | All involved    | Base will not be run during the night<br><br>Water will not be involved in the activity<br><br>Should Young people show signs of hypothermia, the onsite first aid team should be notified.  |  |
| <b>Hazards: Accident Requiring First Aid</b>  | All Involved    | There should be adequate leaders with first aid qualifications.<br><br>Ensure first aid kit is at the base<br><br>Check first aid kit contents are in date.<br><br>If no immediate life threatening first aid concerns advise Scouts to seek their group leader for assistance.<br><br>Each leader to be instructed on the location of first aid kit.<br><br>Leaders and young people to be instructed in Emergency<br><br>Onsite medical team available to assist with major injuries |  |
| <b>Hazard: Weather</b><br><b>Risk:</b> cold weather events, rain before and during the hike, hot weather causing heat exhaustion or sun stroke. | All involved    | Monitor the weather during the activity<br><br>Ensure that where possible young people assisting with base (explorers) have a dry space to shelter<br><br>Ensure that visiting Scouts are dressed appropriately for the weather.   |  |

You can find more information in the [Safety checklist for leaders](#) and at [scouts.org.uk/safety](https://scouts.org.uk/safety)

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| <p><b>Hazard: Safeguarding issues-</b><br/> <b>Risk:</b> Lost Young person/unknown adults entering camping area</p>                         | All involved | <p>Any unknown person should be challenged by leaders</p> <p>Event leadership should be informed is a team is missing a Scout</p> <p>Team numbers should be checked upon arriving at each base</p> <p>Young people assisting the base (explorers) should be accounted for regularly and whereabouts should be known.</p>   |  |
| <p><b>Hazard: Site features –</b><br/> <b>Risk:</b> injuries from:<br/>           Natural features<br/>           Plant &amp; equipment</p> | All involved | <p>Ensure that while on base, young people are wearing appropriate footwear.</p> <p>As much as possible, locate base in an area without deep ruts or holes in the ground.</p>  |  |
| <p><b>Hazard: Behaviour</b><br/> <b>Risk:</b> injury for accident ad a result of overexcitement or inappropriate behaviour</p>              | All involved | <p>All Scouts to have clear rules outlined too them when the event starts</p> <p>Leaders to be aware of misbehaviour and manage accordingly</p> <p>Should teams be misbehaving or not acting in the spirit of scouting make event management team aware</p>  |  |
| <p><b>Hazard: Rope</b><br/> <b>Risk:</b> Trips/ropeburn, entanglement, Strangulation, knocked down to groud</p>                             | All Involved | <p>Scouts to be briefed on safe manor to use rope.</p> <p>Scouts are not sliding rope between their hand, in this base holding the rope should not be required.</p> <p>Should an incident on entaglement take place, A clear instruction to stop should be given and rope removed to prevent injury occurring</p> <p>Scouts should not move quickly when using the rope to avoid pulling other Scouts over</p> |  |
| <p><b>Hazard: Blindfolds</b><br/> <b>Risk:</b> disorientation, falling, hitting other Scouts, Panic</p>                                     | All involved | <p>Scouts should not be moved by leader when blindfolded to avoid disorientation.</p> <p>Scouts should not move fast when blindfolded to avoid colliding with objects or other Scouts.</p> <p>It should be clearly explained to Scouts not to flail lymbs when blindfolded.</p>  |  |

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|  |              | If Scouts do not comply with the above a clear instruction to stop should be given and blindfolds removed.  |  |
| <b>Hazard: staves</b><br><b>Risk:</b> Being struck resulting in injury, splinters  | All involved | <p>Before use staves should be inspected for any visible splits/breaks or splinters and not used if unsuitable</p> <p>Scouts should be allowed to hold stave, the nature of the base means staves should only rest on finger tips of the Scouts.</p> <p>Should Scouts not comply with the above a clear instruction to stop should be given and stave taken away from Scouts.</p> |  |
| <b>Hazard: Mass incident</b><br><b>Risk:</b>   | All involved | <p>Action should be taken in accordance with any event organiser instruction</p> <p>Scouts at the base should be cared for until either the incident is resolved or their unit leader arrives and assumes responsibility.</p>   |  |
| <b>Hazard: Equipment Failure (base equipment/ gazebo's etc)</b><br><b>Risk:</b> Injuries requiring first aid   | All involved | <p>Leaders to prepare any gazebo for the weather to the best of their ability.</p> <p>All equipment should be inspected for damaged before and periodically during activities taking place</p> <p>Any damaged equipment should be retired</p>   |  |
| <b>Hazard: Unforeseen risks</b><br><b>Risk:</b> Unknown  | All involved | Dynamic risk assessment should be undertaken should an unforeseen hazard arise. Action should be taken to minimise the risk.  |  |
| <b>Hazard: Activities on or near tarpaulin</b><br><b>Risk:</b> Slips/ falls/ entrapment  | All involved | <p>Scouts to be briefed on safe use of tarpaulin</p> <p style="padding-left: 40px;">No jumping onto or off of,</p> <p style="padding-left: 40px;">No running</p> <p>Tarpaulin to be adequately fixed to the ground.</p>   |  |
| <b>Hazard: Interaction between bases and waiting teams (not taking part)</b><br><b>Risk:</b> injury requiring first aid/ teams splitting(safeguarding) | All involved | <p>Base area to be clearly marked with tape if allowed by event management team</p> <p>Sufficient space between bases to be provided to prevent interaction between bases.</p> <p>Teams not taking part should not enter the base area unless instructed to do so by a leader or explorer</p>   |  |

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|   |              | Teams should not devide or leave the base area unless full team is moving on.  |  |
| <b>Hazard: Tables</b><br><b>Risk: Collapse</b>                | All involved | Tables should be checked to ensure they have been put up correct before use and for damage.  |  |
| <b>Hazard: Electrical items</b><br><b>Risk: Electrocution</b> | All Involved | At no point should young people come into contact with exposed battieres or cabling<br><br>The condition of electrical items should be checked before use<br><br>If fault is found in electrical equipment it should not be used<br><br>Care should be taken if/when changing batteries. |  |
| <b>Hazard: Unforseen Risks</b><br><b>Risk: Unknown</b>        | All Involved | Leaders should be dynamically risk assessing at all times<br><br>If leaders identify new hazards they should be documents if the risk is extreme the activity should be stopped until mitigation is put in place.  |  |

Don't forget, as part of your programme planning, you should have contingency activities in reserve just in case you can't do what was planned or you need to stop half way through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.

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